

12-28-1931

## Board of Trustees Meeting Minutes 1931-12-28

Bowling Green State University

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Bowling Green, Ohio  
December 28, 1931

The Board of Trustees of the Bowling Green State College met at its office in the Administration Building at 2:00 P. M. on the above date. The members present were Dr. H. J. Johnston, President; D. C. Brown, Treasurer; T. C. Mahon; and R. C. Snyder. Dr. Williams, President of the College, was also present. Mrs. Myrtle B. Edwards, Secretary, was unavoidably absent. Mr. Snyder was chosen Secretary pro tem.

The minutes of the meeting held on October 27th were read and approved.

Dr. Williams submitted a receipt from the Treasurer of State for \$283.55 for additional fees for the first semester which were reported to the Board at the last meeting.

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio, Oct. 29, 1931 No. 3252

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$283.55 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

Dr. Williams further reported that on October 29th he sent to Treasurer Brown check for farm sales amounting to \$272.15 and on December 12th check for farm sales amounting to \$352.33. He stated that these amounts were forwarded to the Treasurer of State and presented receipts therefor.

October 29, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the State Treasurer:

Sales of Farm Produce

602 $\frac{3}{4}$ gal. milk	@ \$ .35	\$210.97
140 $\frac{1}{2}$ qts. coffee cream	.35	49.18
4 $\frac{1}{2}$ qts. whipping cream	.70	3.15
60 qts. buttermilk	.05	3.00
51 lbs. cheese	.10	5.10
1 $\frac{1}{2}$ bu. tomatoes	.50	.75
		<u>\$272.15</u>

(Signed) D. C. Brown  
Treasurer

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio No. 3346

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$272.15 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

December 12, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the State Treasurer:

Sales of Farm Produce

664 gal. milk	@ \$ .35	\$232.40
284 $\frac{1}{2}$ qts. milk	.12	34.14
63.3 lbs. butterfat		15.26
164 qts. coffee cream	.35	57.40
2 $\frac{1}{2}$ qts. whipping cream	.70	1.75
80 lbs. cottage cheese	.10	8.00
13 qts. buttermilk	.06	.78
2 bu. beets	.50	1.00
160 lbs. squash	.01	1.60
		<u>\$352.33</u>

(Signed) D. C. Brown  
Treasurer



MC MANUS-THOMP CO., TOLEDO, OHIO-72773

TO ORIGINATING DEPARTMENT, DIVISION, OR INSTITUTION

Columbus, Ohio

No. 3874

The Department of The Treasurer of State hereby certifies that the above payer Bowling Green State College has on this date paid into the State Treasury the sum of \$352.33 collected from sources detailed and to be credited to the fund or account as shown above.

W. A. Bailey, Cashier

Dr. Williams also reported collection of additional registration fees for the first semester and miscellaneous sales amounting to \$298.85, turned check over to Treasurer Brown and took his receipt therefor.

December 28, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the State Treasurer:

Additional Registration Fees First Semester, 1931-32

1 Registration Fee	@ 48.00	\$ 48.00	
2 Registration Fees	@ 24.00	48.00	
7 Registration Fees	@ 22.50	157.50	
3 Registration Fees	@ 6.00	18.00	
1 Industrial Arts Fee	@ 1.50	1.50	
1 Chemistry Fee	@ 2.00	2.00	
4 Transcript Fees	@ 1.00	4.00	
Library Fines		<u>43.55</u>	\$322.55

Refunds

1 Registration Fee	13.50	
1 Registration Fee	9.00	
1 Industrial Arts Fee	<u>1.50</u>	<u>24.00</u>

\$298.55

Sale of boxes

.30

\$298.85

(Signed) D. C. Brown  
Treasurer

A letter from Howard L. Bevis, President, Controlling Board, under date of November 20, 1931, was read granting permission to discontinue the Farm Rotary Fund and dispose of all property and equipment used in connection with the operation of such Rotary Fund; also granting authority to establish a Health Fee Rotary Fund as of December 1, 1931 through which will be handled all student health fees.

STATE OF OHIO  
DEPARTMENT OF FINANCE  
Howard L. Bevis, Director  
COLUMBUS

November 20, 1931

Mr. H. B. Williams, Pres.  
Bowling Green State College,  
Bowling Green, Ohio

Dear Mr. Williams:

Your letter of November 18th, requesting permission to abandon the dairy, liquidate your bills, and to operate the farm hereafter as a unit of the campus; and permission for authority to establish a Health Fee Rotary Fund to begin December 1st, 1931, was presented to the Controlling Board at its meeting November 20, 1931 and action taken as follows:

"That permission be granted to Bowling Green State College to discontinue its Farm Rotary Fund as of December 31, 1931 and dispose of all property and equipment used in connection with the operation of such Rotary Fund;

"Also, that permission be granted to establish a Health Fee Rotary Fund as of December 1, 1931, through which will be handled all student health fees."

Very truly yours,

(Signed) Howard L. Bevis

President, Controlling Board



MC MANUS-TRUFF CO., TOLEDO, OHIO-72773

Attention was called to the fact that H. B. 624 authorizes the establishment of a Bookstore Rotary Fund. It was moved by Brown and seconded by Mahon that the Farm Rotary Fund be discontinued as soon as proper adjustments could be made and that a Bookstore Rotary Fund and a Health Fee Rotary Fund should be established in accordance with the provision of H. B. 624 and the authorization of the Controlling Board. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

Dr. Williams thereupon turned over to Treasurer Brown partial report of balance arising from sale of books from January, 1917, to December, 1931, in the sum of \$3,686.14; also check for balance arising from student health fees from September, 1929, to December 31, 1931, in the sum of \$4,328.31.

December 28, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the State Treasurer:

Partial Report

Balance arising from sale of books from January, 1917 to December, 1931                      \$3686.14

(Signed) D. C. Brown  
Treasurer

December 28, 1931

Received of Gertrude Brod, Assistant Treasurer, the following sum to be forwarded to the State Treasurer:

Balance arising from Student Health Fees from September, 1929 to December 31, 1931 - \$4328.31

Receipts	\$8108.00
Expenditures	<u>3779.69</u>
Balance	\$4328.31

(Signed) D. C. Brown  
Treasurer

Dr. Williams reported that a list of dairy animals and dairy equipment was sent to 130 persons in this and surrounding counties who are connected in some way with the dairy business and that bids were opened at 10:00 A. M. on the day of this meeting. Bids were received as follows:

Model Dairy by R. W. Kershner, Bowling Green,  
Ohio - - - - - \$350.00

W. H. Barlekamp, Burgoon, Ohio - - 275.00

Moved by Mahon and seconded by Brown that the bid of the Model Dairy Company be accepted. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

Dr. Williams reported that Berenice Harris withdrew October 31st on account of the refusal of the State Civil Service Commission to extend her provisional appointment to the next examination. He further reported that she was married on December 6th and recommended that her case be considered a resignation. Moved by Mahon and seconded by Brown that the recommendation be approved. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

A communication from Governor White requiring all the state-supported institutions of higher learning to limit their expenditures to 93% of their respective appropriations during the year 1932 was presented to the Board. In this connection Dr. Williams presented two plans for the readjustment of the salaries of all faculty members and employees for the first half of the year 1932, one based on a reduction of 3% and the other on a reduction of 5%. Moved by Snyder and seconded by Mahon that the 3% plan be adopted. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

A copy of a legal notice signed by W. W. Rust, Director of Public Service and Safety of the City of Bowling Green, advertising the sale of inlots #247, 248, 249, 250 in the City of Bowling Green was submitted to the Board; also a copy of a bid on these lots presented by Dr. Williams in behalf of the Board of Trustees in the sum of \$2,200. He reported that a question had been raised concerning the meaning of the terms "free and unencumbered" as contained in the advertisement since there were street assessments against the lots which would extend to 1937. Moved by Mahon and seconded by Brown that the action of President Williams be approved, provided the purchase could be consummated and property transferred to the State of Ohio free from all assessments at the price named in the bid subject to ruling of the Attorney General approving transfer of the purchase price from the dormitory fund. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.



MC MANUS-TRUP CO., TOLEDO, OHIO-72773

Bids for the painting of the main hallway and stairwells of the Administration Building were submitted as follows:

Clinton M. West, Bowling Green, Ohio - \$786.00

John Kenower, Bowling Green, Ohio ---- 792.00

Moved by Mahon and seconded by Brown that the bid of Clinton M. West be accepted. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

A report on the fallen ceiling in the vocal studio of the Practical Arts Building and an account of the steps that were taken to ascertain the cause was submitted by Dr. Williams to the Board of Trustees. In brief, the report recited the fact that the ceiling fell on the morning of December 3rd and other rooms where the same sound-deadening treatment was used in the ceilings were immediately closed. On the same day the architect, contractors, the President of the Board of Trustees, and the President of the College, examined the wrecked ceiling and notified Mr. John P. Schooley, State Architect, to make an examination before the debris was cleared away. On the next day, December 4th, Mr. A. T. Connor, then Director of Public Works; Mr. John P. Schooley, State Architect; and Mr. J. C. Kennedy, General Superintendent of the State Architect's office, made an inspection which was also attended by Mr. B. A. Stewart; representatives of the Watts & Suhrbier Company, General Contractors; Dr. H. J. Johnston, President of the Board of Trustees; and D. C. Brown, Treasurer of the Board of Trustees. In a conference following the inspection it was decided that the debris in the vocal studio should be removed and the furnishings salvaged as soon as possible and that Director Connor and his associates should have chemical tests made of the sound-deadening materials and submit a report to the Board of Trustees covering their findings and recommendations.

On Saturday, December 5, Senator Robert L. Rohe of Tiffin, Ohio, member of the Emergency Board, came to Bowling Green by request of Dr. Williams and saw the condition of the vocal studio before the wreckage was disturbed.

On December 22, 1931 Mr. John P. Schooley, State Architect; Professor Bradford, former Head of the Department of Architecture at Ohio State University; Professor Shank, Department of Strength of Material; and Professor Dierker, Department of Metallurgy, made a second inspection of the vocal studio and the condition of other ceilings in the building where the same sound-deadening material was used. Dr. Williams further reported that the removal of the debris in the vocal studio was begun on December 7th and completed on the 9th; that the furnishings were turned over to the Radcliffe Company, Toledo, Ohio, for immediate attention to carpet and draperies, a careful examination of the furniture and an estimate of the cost of repairs and replacements; and that the lighting fixtures were turned over to the E. C. Reitz Company, Bellevue, Ohio, for an estimate of the cost of repairs.

Moved by Mahon and seconded by Snyder that the report be accepted and that Dr. Johnston, President of the Board of Trustees, and Dr. Williams, President of the College be commended for their prompt action and businesslike handling of the situation. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

The attention of the Board was directed to the appropriation of \$40,000 in H. B. 624 for power house improvements. It was moved by Mahon and seconded by Brown that President Williams be instructed to apply to the State Architect for architectural and engineering services. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

Dr. Johnston representing the special committee to whom was referred the application of Emery Ketzenberger for a franchise to operate a bus through the college campus reported that the committee did not feel that the plan was feasible and recommended that the proposition be declined. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

The following payrolls were presented for action of the Board:

Dec. 28 -

Name	Position	Time	Rate	Amount
Labor removing debris from Vocal Studio where ceiling fell, December 7th to December 9th inclusive.				
Geo. Martin		8 Hrs.	.75	6.00
Paul Apel		8 "	.35	2.80
R. M. Strohl		24 "	.80	19.20
E. Duncan	Labor and use of truck	2 "	1.50	3.00
Total		A-2		31.00

Jan. 4 -

Name	Position	Time	Rate	Amount
Ernest Franks	Farmer	1 Mo.	60.00	60.00
Wm. Crusa	Farm Laborer	2 Das.	2.00	4.00
Total		Farm Rotary		64.00



Jan. 5 -

<u>Name</u>	<u>Position</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Electa Abbott	Sub. Janitress	80 Hrs.	.25	20.00
Chester Chapman	Sub. Physical Education	24 "	.25	6.00
		Total	A-2	26.00

<u>Name</u>	<u>Position</u>	<u>Time</u>	<u>Rate</u>	<u>Pension Deduction</u>	<u>Amount</u>
H. B. Williams	President	1 Mo.	687.08	8.89	678.19
Florence Baird	Instructor	1 "	237.11	8.89	228.22
G. W. Beattie	Professor	1 "	409.55	8.89	400.66
C. J. Biery	Professor	1 "	409.55	8.89	400.66
Ruth Bourne	Instructor	1 "	258.66	8.89	249.77
Janet Bower	Instructor	1 "	237.11	8.89	228.22
Grace Cannon	Instructor	1 "	258.66	8.89	249.77
J. W. Carmichael	Professor	1 "	377.21	8.89	368.32
Charles F. Church	Asst. Professor	1 "	280.21	8.89	271.32
D. J. Crowley	Associate Professor	1 "	366.44	8.89	357.55
Dwight Daniels	Instructor	1 "	64.66	2.59	62.07
Grace Durrin	Asst. Professor	1 "	296.38	8.89	287.49
Leon Fauley	Asst. Professor	1 "	296.38	8.89	287.49
Clyde Gleason	Associate Professor	1 "	366.44	8.89	357.55
Mary B. Gray	Asst. Professor	1 "	269.44	8.89	260.55
Anna Gryting	Asst. Professor	1 "	269.44	8.89	260.55
Emilie Hartman	Instructor	1 "	247.88	8.89	238.99
Harriet Hayward	Professor	1 "	388.00	8.89	379.11
Edna Hedrick	Instructor	1 "	237.11	8.89	228.22
Helen Henderson	Asst. Professor	1 "	312.55	8.89	303.66
Laura Heston	Associate Professor	1 "	344.88	8.89	335.99
R. G. Hieber	Instructor	1 "	237.11	8.89	228.22
Clyde Hissong	Dean College of Education				
	Professor of Education	1 "	458.05	8.89	449.16
W. P. Holt	Associate Professor	1 "	409.55	8.89	400.66
W. C. Hoppes	Director of Tr'g School				
	Associate Professor	1 "	323.33	8.89	314.44
E. G. Knepper	Associate Professor	1 "	388.00	8.89	379.11
C. C. Kohl	Professor	1 "	485.00	8.89	476.11
Paul E. Landis	Asst. Professor	1 "	334.11	8.89	325.22
Alma Leedom	Asst. Registrar	1 "	194.00	7.76	186.24
Rea McCain	Professor	1 "	388.00	8.89	379.11
M. C. McEwen	Asst. Professor	1 "	323.33	8.89	314.44
C. S. Martin	Professor	1 "	398.78	8.89	389.89
H. R. Mathias	Instructor	1 "	237.11	8.89	228.22
Lena I. Mills	Asst. Professor	1 "	291.00	8.89	282.11
Mrs. Irene C. Mooers	Instructor	1 "	131.48	5.26	126.22
E. L. Moseley	Professor	1 "	431.11	8.89	422.22
Caroline Nielsen	Associate Professor	1 "	344.88	8.89	335.99
B. F. Nordmann	Associate Professor	1 "	366.44	8.89	357.55
F. C. Ogg	Associate Professor	1 "	323.33	8.89	314.44
Nellie Ogle	Asst. Professor	1 "	269.44	8.89	260.55
Charles H. Otis	Asst. Professor	1 "	344.88	8.89	335.99
J. R. Overman	Dean College of Arts				
	Professor of Mathematics	1 "	511.94	8.89	503.05
C. D. Perry	Registrar	1 "	388.00	8.89	379.11
Mayme Porter	Instructor	1 "	215.55	8.89	206.66
E. C. Powell	Asst. Professor	1 "	334.11	8.89	325.22
Chas. F. Reebbs	Professor	1 "	409.55	8.89	400.66
Alice Roth	Supervisor Elem. Prac.Tea.	1 "	291.00	8.89	282.11
John Schwarz	Professor	1 "	409.55	8.89	400.66
Maude F. Sharp	Dean of Women	1 "	344.88	8.89	335.99
Caroline Shaw	Asst. Professor	1 "	301.78	8.89	292.89
Warren E. Steller	Associate Professor	1 "	377.21	8.89	368.32
Minnie Stensland	Asst. Professor	1 "	280.21	8.89	271.32
Helen B. Todd	1/2 Time Associate Professor	1 "	188.61	7.54	181.07
Lilan Tressel	Instructor	1 "	237.11	8.89	228.22
R. M. Tunncliffe	Professor	1 "	409.55	8.89	400.66
Florence Williamson	Professor	1 "	377.21	8.89	368.32
Grace D. Wills	Asst. Professor	1 "	269.44	8.89	260.55
H. C. Witherington	Asst. Professor	1 "	301.78	8.89	292.89
W. A. Zaugg	Professor	1 "	431.11	8.89	422.22
Ethyl Blum	Librarian	1 "	258.66		258.66
Ruby L. King	Asst. Librarian	1 "	161.66		161.66
Margaret Yocom	Asst. Librarian	1 "	161.66		161.66
Gladys Burling	Asst. Librarian	1 "	172.44		172.44
Nina Beattie	Training School Critic	1 "	291.00	8.89	282.11
Maude Doane	Training School Critic	1 "	269.44	8.89	260.55
Margaret Duncan	Training School Critic	1 "	269.44	8.89	260.55
Elsie Lorenz	Training School Critic	1 "	269.44	8.89	260.55
Mildred Paxton	Training School Critic	1 "	269.44	8.89	260.55
Mae Simmons	Training School Critic	1 "	269.44	8.89	260.55
Lydia Winkler	Training School Critic	1 "	269.44	8.89	260.55
Marvalene Day	Ridge Street Sch. Critic	1 "	237.11	8.89	228.22
Vivian Craun	Ridge Street Sch. Critic	1 "	258.66	8.89	249.77
Hattie Crawley	Ridge Street Sch. Critic	1 "	269.44	8.89	260.55
Helen McKibben	Ridge Street Sch. Critic	1 "	269.44	8.89	260.55
Emily Ordway	Ridge Street Sch. Critic	1 "	258.66	8.89	249.77
Ethel Reed	Ridge Street Sch. Critic	1 "	258.66	8.89	249.77
Ruth Van Dorn	Ridge Street Sch. Critic	1 "	258.66	8.89	249.77



MC MANUS-TRUMP CO., TOLEDO, OHIO-72773

Name	Position	Time	Rate	Pension Deduction	Amount
Elizabeth Gelvin	Junior High Sch. Critic	1 Mo.	215.55	8.89	206.66
Helen Hays	Junior Hi. Sch. Critic	1 "	194.00	7.76	186.24
Elizabeth Inman	Junior Hi. Sch. Critic	1 "	204.78	8.19	196.59
John J. Kleinfelter	Junior Hi. Sch. Critic	1 "	194.00	7.76	186.24
E. N. Littleton	Principal & Critic	1 "	309.96	8.89	300.97
R. Eugene Morse	Junior Hi. Sch. Critic	1 "	269.44	8.89	260.55
Ferris Myrice	Junior Hi. Sch. Critic	1 "	226.33	8.89	217.44
Nellie Randall	Junior Hi. Sch. Critic	1 "	215.55	8.89	206.66
Wilbur Rider	Junior Hi. Sch. Critic	1 "	188.61	7.54	181.07
Ralph Schaller	Junior Hi. Sch. Critic	1 "	237.11	8.89	228.22
H. R. Troyer	Junior Hi. Sch. Critic	1 "	226.33	8.89	217.44
Hazel Underhill	Junior Hi. Sch. Critic	1 "	204.78	8.19	196.59
Clarence Winestock	Junior Hi. Sch. Critic	1 "	194.00	7.76	186.24
J. M. York	Junior Hi. Sch. Critic	1 "	226.33	8.89	217.44
W. A. Alexander	Part-Time Sr. Hi. Critic	1 "	54.56	2.18	52.38
Evelyn Harmon	Part-Time Sr. Hi. Critic	1 "	107.78	4.31	103.47
Roy V. Hilty	Part-Time Sr. Hi. Critic	1 "	118.55	4.74	113.81
Ruby Dean LeVier	Part-Time Sr. Hi. Critic	1 "	129.33	5.17	124.16
Ralph Rettig	Part-Time Sr. Hi. Critic	1 "	53.88	2.16	51.72
Margaret Robson	Part-Time Sr. Hi. Critic	1 "	89.91	3.59	86.22
Katherine Ruh	Part-Time Sr. Hi. Critic	1 "	97.00	3.88	93.12
T. F. Edwards	Part-Time Rural Critic	1 "	32.33	1.29	31.04
Teachers Retirement				782.20	782.20

Total A-1 27634.86

A-2  
Mrs..Helen Trichler Sub. Teach. Tr. Sch. 5 Das. 5.00 per day 25.00

Rotary-Health  
Helen B. Todd One-half Time College Physician 1 Mo. 188.61 188.61

A-1 27634.86  
A-2 25.00  
Rotary-Health 188.61

Total 27848.47

Jan. 18 -

Name	Position	Time	Rate	Amount
W. C. Jordan	Financial Clerk	1 Mo.	291.00	291.00
Gertrude Brod	Bookkeeper	1 "	169.75	169.75
Bessie G. Stallbohm	Stenographer	1 "	121.25	121.25
Ada L. Meyerholtz	Clerk	1 "	121.25	121.25
Idell Wolf	Stenographer	1 "	87.30	87.30
Neva Battles	Stenographer	1 "	80.83	80.83
Marcellene Rigdon	Clerk - one-half time	1 "	40.41	40.41
Ranoldph Ronk	Supt. of Bldg. & Grds.	1 "	202.08	202.08
John Myers	Janitor	1 "	113.16	113.16
W. E. Frost	Janitor	1 "	92.96	92.96
John Carnicom	Janitor	1 "	92.96	92.96
E. E. Long	Janitor	1 "	92.96	92.96
Kenneth Wyandt	Janitor	1 "	92.96	92.96
Christie Miller	Janitor	1 "	80.83	80.83
Alta L. Miller	Janitress	1 "	24.25	24.25
Alice Stevens	Janitress	1 "	58.20	58.20
Wilda Tavernier	Janitress	1 "	58.20	58.20
Emanuel Smith	Fireman	1 "	116.40	116.40
Chester Spencer	Fireman	1 "	116.40	116.40
Emory Young	Fireman	1 "	116.40	116.40
Charles Clingo	Grounds Laborer	1 "	97.00	97.00
J. W. Palmer	Carpenter	1 "	101.04	101.04
M. Finkenbeiner	Grounds Laborer	1 "	92.96	92.96
Lincoln Miller	Night Watchman	1 "	92.96	92.96
Lyman Stevens	Night Watchman	1 "	121.25	121.25

Total A-1 2674.76

Rotary-Bookstore  
Marcellene Rigdon One-half time Clerk Bookroom 1 " 40.42 40.42

A-1 2674.76  
Rotary-Bookstore 40.42

Total 2715.18



MC MANUS-TROUP CO., TOLEDO, OHIO-72773

Jan. 20 -

<u>Name</u>	<u>Position</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
Ernestine Barckert	Student Help Library	30 Hrs.	.20	6.00
Viola Bates	" " "	26 "	.20	5.20
Howard Berry	" " "	19 "	.20	3.80
DeWayne Burke	" " "	44 "	.20	8.80
Marjorie Caughey	" " "	36½ "	.20	7.30
Dorothy Coriell	" " "	42 "	.20	8.40
Cecil DeLong	" " "	38 "	.20	7.60
Grace Dussault	" " "	47 "	.20	9.40
Martha Fields	" " "	34 "	.20	6.80
Vemba Foltz	" " "	26 "	.20	5.20
Marie Gaeth	" " "	50 "	.20	10.00
Marguerite Hanna	" " "	26 "	.20	5.20
Bessie Hollett	" " "	26 "	.20	5.20
Catherine Huber	" " "	53 "	.20	10.60
LaVerda Hutchinson	" " "	37 "	.20	7.40
Shirley Kellogg	" " "	35 "	.20	7.00
Emeline Kempfer	" " "	4 "	.20	.80
Dorothy Kihlken	" " "	30 "	.20	6.00
Dale Kinney	" " "	24 "	.20	4.80
Bernice Kisling	" " "	31 "	.20	6.20
Ardeth Lare	" " "	27 "	.20	5.40
Wilhelmine Marten	" " "	37 "	.20	7.40
Frances Mesnard	" " "	41 "	.20	8.20
Hellen Moore	" " "	5 "	.20	1.00
Gladys Nichols	" " "	23 "	.20	4.60
Helen Walrath	" " "	33 "	.20	6.60
LaDonna Young	" " "	24 "	.20	4.80
Lucile Parke	" " "	87 "	.20	17.40
Katharine Sams	" " Phys. Educ.	24 "	.40	9.60
Ruth Bernath	" " "	12 "	.40	4.80
Christine King	" " "	4 "	.40	1.60
Beulah Steen	" " "	4 "	.40	1.60
Marjorie McElhaney	" " "	10 "	.20	2.00
J. M. Rohrbaugh	" " Agirculture	18 "	.25	4.50
Sewell Cameron	" " "	9 "	.25	2.25
Wiley Higley	" " "	8 "	.25	2.00
Robert Stroshine	" " "	9½ "	.25	2.38
Willard Ault	" " Chemistry	61 "	.25	15.25
Mary Catherine Hebert	" " Geography	9 "	.20	1.80
Mary Elizabeth Walker	" " Home Ec.	6 "	.20	1.20
Ruth Griffith	" " Tr'g School	10 "	.20	2.00
Chester Chapman	" " Phys. Educ.	16 "	.25	4.00
Total		A-2		242.08

Moved by Mahon and seconded by Brown that the payrolls be allowed and paid from funds provided therefor. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

The following claims and expense accounts were presented for action of the Board:

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
Personal Service H.B. No. 624				
927	Farm Payroll	A-2		31.00
Maintenance H. B. No. 624				
928	Kee Lox Manufacturing Company	C-4	18.00	
929	H. B. Williams	C-4a	1.47	
930	Franklin Pringing & Engraving Co.	C-8	1.05	
931	Talens School Products Inc.	C-8	12.60	
932	United Shoe Machinery Corp.	C-8	6.57	
933	The Wendt & Rausch Company	C-8	1.17	
934	Women's Wear Company	C-8	5.00	
935	Woelz Brothers Inc.	C-8	15.68	
936	The B. & O. Supply Co.	D-2	7.52	
937	Typewriter Inspection Company Inc.	E-1	50.00	
938	American Type Founders Company	E-8	39.30	
939	Athletic Supply Company	E-8	2.54	
940	The Blade Printing & Paper Co.	C-8	2.04	
941	The McManus-Troup Company	E-8	2.20	
942	New Method Book Bindery Inc.	E-8	15.29	
943	Simonds Saw & Steel Company	E-8	9.79	
944	Spencer Lens Company	E-8	63.91	
945	Book Account, Bowling Green State College	F-5	9.42	
Total - Maintenance				263.55
Recitation & Departmental Building H.B. No. 596 (H.B. #510)				
946	State Architect & Engineer	G-2	24.63	
Total - Additions & Betterments				24.63
H. B. # 624 (Year 1932)				
1	Farm Payroll	Rotary-Farm		64.00



## Proceedings, Trustees Bowling Green Normal College

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MC MANUS-THOMP CO., TOLEDO, OHIO-72773

<u>Voucher No.</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
2	The Ohio Fuel Gas Company	C-3	33.02	
3	The Sentinel-Tribune	E-8 L.B.	6.00	
4	The City Water Company	F-3	75.33	
5	The Ohio Northern Public Service Co.	F-4	346.85	
6	Northern Ohio Telephone Company	F-7	28.05	
Total - Maintenance				489.25
7	The City Water Company	Farm Rotary	25.69	
8	The Ohio Fuel Gas Company	Farm Rotary	3.80	
9	The Ohio Northern Public Service Co.	Farm Rotary	4.14	
Total - Rotary				33.63
H. B. No. 624 (Year 1931)				
947	Payroll	A-2		26.00
948	The Standard Oil Company	C-3		
		C-11	27.18	
949	The P. R. Nicholson Coal Company	C-3	1073.95	
950	H. Rappaport & Company	C-8		
		E-8	4.28	
951	E. M. Butler	C-8	11.00	
952	Michigan Biological Supply Company	C-8	12.13	
953	C. M. West	D-2		
		F-1	799.70	
954	Johnson Service Company	D-4	12.40	
955	Wiggins & Gillespie	E-1		
		E-9	67.50	
956	Crane's Music Store	E-8	8.00	
957	General Biological Supply House	E-8	8.15	
958	Hankey Lumber & Building Company	E-8	4.24	
959	C. G. Heiby Hdwe	E-8	1.15	
960	Lowe & Campbell	E-8	6.96	
961	F. A. Owen Company	E-8	2.16	
962	Bruno Pohl	E-8	22.00	
963	Herman Goldberger Agency	E-8 L.B.	464.30	
964	Wagenvoord & Company	E-8 L.B.	5.95	
965	A. E. Avery	F-1a	.25	
966	D. C. Brown	F-6	2.76	
967	H. J. Johnston	F-6	31.28	
968	T. C. Mahon	F-6	6.65	
969	R. C. Snyder	F-6	8.88	
970	The Ohio State Reformatory	F-8	49.27	
Total - Maintenance				2630.14
971	Ohio State Reformatory	C-8		
		F-8	29.84	
972	Remington Rand Inc.	C-8		
		E-8	9.80	
973	General Biological Supply House	C-8	7.75	
974	National Dyers & Cleaners	E-7	73.00	
975	G. E. Stechert & Company	E-8 L.B.	42.70	
976	Smith Foundry	E-10	3.50	
Total - Maintenance				166.59
H. B. No. 624 (Year 1932)				
10	Instructors' Payroll	A-1	27634.86	
		A-2	25.00	
		Rotary-Health	188.61	
Total - Personal Service				27848.47
11	Civil Service Payroll	A-1	2674.76	
		Rotary-Bookstore	40.42	
Total - Personal Service				2715.18
12	Student Help Payroll			242.08

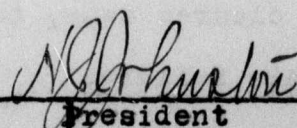
Moved by Brown and seconded by Mahon that the claims and expense accounts be allowed and paid, the fund designations to be made by Dr. Williams. Voting aye: Johnston, Brown, Mahon, Snyder. Motion carried.

There being no further business the Board adjourned to meet at the call of the President.

Attest:

R. C. Snyder

Secretary


 President